

**CENTENNIAL SCHOOL DISTRICT
OPERATIONS COMMITTEE MINUTES
MEETING OF
December 8, 2010**

<u>Committee</u>	<u>Staff</u>	<u>Board Member</u>	<u>Public</u>
Kati Driban	Jennifer Foight-Cressman	Michael Hartline	See attached
Betty Huf	Wayne Robinson	Mark Miller	
Thomas Hezel		Cynthia Mueller	
		Jane Schrader Lynch	

The meeting was called to order at 7:00 p.m. by Kati Driban who welcomed all in attendance. She acknowledged Thomas Hezel for his dedicated service as Committee Chair and thanked him for the opportunity to serve in this new capacity.

1. On a motion by Betty Huf, seconded by Thomas Hezel, the minutes of November 3, 2010, were approved in a vote of 3-0-0.
2. **Transportation Exception Request** – A family appeared before the Board to request an exception to policy, due to safety reasons, so that their child's bus stop might be moved to the intersection of Joseph and Dick Avenues. Wayne Robinson, Director of Transportation, indicated that he would prefer to keep the bus stop at its current location because of the move to the standardization of stops throughout the district. Directors Jane Schrader Lynch, Kati Driban, and Mark Miller all expressed concern for student safety; this sentiment was echoed by all Directors who were present. It was agreed to move the following motion to the full Board for approval: "Be it resolved that the Centennial School Board approves an exception to Policy 4.14, Transportation, and the relocation of the bus stop in Warminster, Pennsylvania, at the intersection of Hostman and Dick Avenues to the intersection of Joseph and Dick Avenues." On a motion made by Kati Driban for a one-time exception of policy to be granted, seconded by Betty Huf, the motion passed 3-0-0.
3. **Designation of Change Order Approvals** - Directors discussed the importance of designating one or more district administrators to approve change orders up to \$10,000. Directors agreed that it would be appropriate to designate Victor Lasher and Jennifer Foight-Cressman. The following motion was moved to the full Board for approval: "Be it resolved that the Centennial School Board approves Jennifer Foight-Cressman and Victor Lasher to approve change orders for Region 3 Project up to \$10,000. Also, approves Jennifer Foight-Cressman to approve change orders for the William Tennent High School Project up to \$10,000. Victor Lasher has retained his approval status of \$10,000 for the Tennent High School Project as previously granted by Board of School Directors." On a motion made by Thomas Hezel and seconded by Betty Huf, the motion passed 3-0-0.
4. **William Tennent High School Project – Change orders and Project Update** – Ryan Brennan, Reynolds Construction Company, presented an update regarding the WTHS project and reviewed the requested change orders that were being presented primarily due to the lack of requirements not included on the original design drawings. The goal is to have the addition roofed-in and weather tight by December 23, 2010.

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The following change orders were presented to the Directors for their review:

CM No.	Change Description	Change Cause	Contractor	Amount
115	Lights at Auditorium	D. did not show proper number of lights	Design PBE	\$10,616.47
137	Transfer Air Ducts at A and C	D. did not show duct into corridor/code	Design Boro-HVAC	\$45,747.26
138	Planetarium Changes	Owner requested changes to approved D.	Owner ERS	\$13,039.57
144	Ramp Change at Stage	Added work needed to meet code/slope	Design ERS	\$13,530.00

Kati Driban expressed concern regarding the additional fees incurred by the planetarium. Jennifer Foight-Cressman indicated that the changes would make the area more accessible, as well as allow for the transfer of the stadium type seating from the current facility, in which the district already has a considerable investment.

On a motion by Thomas Hezel, seconded by Betty Huf, change orders #115, #137, and #144 were moved to the full Board for approval, 3-0-0. On a motion by Thomas Hezel, seconded by Betty Huf, change order #138 was moved to the full Board for approval, 2-1-0. As in the past, the owner requested change order will be separated from the other design change orders.

- 5. Elementary Building Project – Project Update** – Ryan Brennan provided an overview of the elementary building project at the Region 3 site. It is anticipated that the construction crew will start turning over rooms to the district by December 20, 2010, for final cleaning prior to the move. Furniture is scheduled to arrive between December 27 and 29. Bids for the Demolition and Abatement of Davis Elementary School are scheduled for December 16, and it is anticipated that the bids will be very competitive. Demolition is scheduled to begin in late January; construction can then begin in mid-March. All parties are working together to expedite the construction timeline. There were no change orders presented for review and approval.
- 6. USGBC Green Schools Fellowship** - Mark Miller presented the opportunity to apply for a USGBC (United States Green Building Council) Green Schools Fellowship that would provide for an employee to be assigned to the district to explore "green" grant options, audit maintenance and operations for energy savings, and implement programs to promote environmental and fiscal stewardship. USGBC is not affiliated with the federal government. Several Directors expressed concern that the fellowship would obligate the district to provide funds to underwrite the salary and expenses of the fellow in the third year of the grant. It was decided to move the topic to the full Board for discussion and review. On a motion made by Thomas Hezel, seconded by Kati Driban, the motion passed 2-1-0.

On a motion by Betty Huf, seconded by Thomas Hezel, the meeting was adjourned at 8:33 p.m., 3-0-0.

The next Operations Committee Meeting is Wednesday, January 5, 2010.

Respectfully submitted:

Jennifer E. Foight-Cressman, Ph.D.
Assistant to the Superintendent