PRESENT:

Board Operations

Committee	Staff	Board Member	Public:	Press
Mrs. Huf (Absent)	Mrs. Homel	Mr. Monaghan	See attached	
Mr. Hezel	Mr. Lasher	Dr. Pollock		
Mr. Miller		Mr. Reinboth		
Mrs. Mueller				

Presenters: Mr. Preston, Burt Hill; Mr. Spahr, Mr. Brennan and Mr. Tack, Reynolds Construction Company

The meeting was called to order at 7:00 P.M. by Mrs. Mueller.

1.   Mr. Miller made a motion to approve the minutes of the November 4, 2009 meeting. The motion was seconded by Mr. Hezel and the minutes were approved as corrected 3-0.

2.   Mr. Watkins gave a report detailing the duties of the Network Administrator. Mr. Watkins explained that his duties involve maintaining the network which is operational and not educational. He explained the security procedures which are followed and also how back-ups are performed. Security of our system is closely monitored. Mr. Watkins went into detail regarding his specific areas of responsibility which he stated requires very little interaction with the Technology Department. The one area of interaction right now is that the budget for equipment that Mr. Watkins uses is included in the Technology Department. Mr. Watkins told the committee that the District needs a document retention policy. This would enable him to buy the right sized equipment for this purpose. Mrs. Homel, Mr. Watkins, and Mr. Lasher all agree that the current reporting configuration where Mr. Watkins reports to the Facilities Department was working well.

3.   Mr. Brennan from Reynolds Construction Management gave an update on the progress of the high school project. Currently we are on schedule. Mr. Hezel requested a chart showing the critical path for the project and Mr. Spahr said he would try to provide one. Mr. Miller made a motion to forward change orders #001,002,018,024,034 to the Board for the December 15 meeting. Motion was seconded by Mr. Hezel and approved 3-0.

4.   The cost to maintain the current elementary buildings for the next five to ten years was presented by Mr. Tack. These projects provide buildings that are "warm, safe, and dry". No ADA improvements or other code requirements such as sprinklers were included in these costs. Mr. Pollock requested the operational savings for the three and four building option and that his vote may be different if there is no full day Kindergarten included in the three building option. The staffing for the new building will be reviewed by the elementary principals next week. After this meeting the Board will receive Administration's recommendation on staffing and what the savings will be for the three school option.

Mr. Preston spoke about the current enrollment and the building being designed for an additional 10% or for a total of about 3,000 students. There is also cushion since we are planning for smaller classes than that specified in the class size policy. Mr. Shafer asked why are people questioning the three building option since it has already been approved.

Mr. Tack also presented the cost estimates for the Region 1 building at about $30 million dollars. The increase in cost over what was presented before is due to the increase in square footage in the building. There are additional classrooms included to lower the class size and to accommodate special education. Mrs. Mueller believes the Board must look at these numbers and decide what cuts need to be made. Burt Hill Architects and Reynolds Construction Management will continue to try to reduce the square footage in the design and also come up with a bidding strategy using alternates as a way to meet the budget.

The cost estimate for the Region 3 School was also presented by Mr. Tack. The estimate for the Region 3 School is only slightly over the original estimate and we will continue to try to get this project within budget.

There was brief discussion about the cost estimate to build a Special Experience Room and the possibility of locating the Special Experience Room at the high school. The location of the SER would be an educational issue for the Education Committee. There was question regarding the contract of the employee who operates the existing facility and a copy of that contract is requested in the Friday update.

5.   Other issues: Mr. Miller made a motion to authorize Administration to obtain an appraisal for the Dorothy Henry Building in Ivyland Boro. Mr. Hezel seconded the motion and it was approved 3-0. This will be forwarded to the full Board.

6.   A motion to adjourn was made by Mr. Hezel and seconded by Mr. Miller. The motion was approved 3-0 and the meeting was adjourned at 10:10 P.M.

Respectfully submitted:

Victor Lasher

Victor Lasher

/ds

The Network Manager is responsible for providing the system which delivers the technology into the classroom. The Facilities Department maintains all equipment and infrastructure which includes the network switches and network wiring.

The Network Manager responsibilities are:

OPERATIONS	EDUCATION
- Siemens Administrator 3Com VCX Administrator- phones - Citrix Administrator - E-mail Administrator - Back-up/Commvault Administrator - LAN Administrator - WAN Administrator - Wireless Network Administrator - Security Administrator - Server Administrator - Internet Administrator - Analog/Phone Administrator - Intercom/Bell Commander Administrator - QSP/Cafeteria System Technical Liason	- Safari Montage Administrator - Read 180 Administrator

Security:

- Not as essential in the classroom (we don't want to keep students from using our online educational resources.)

- Increasing challenges out of the classroom (prevent unauthorized access to Voicemail, Email, Cafeteria Payments, etc.)

Current and Future Projects:

- Virtualize 15 servers into 4 servers. (Starting 12/2/09)

- Upgrading the Exchange server to allow for disaster recovery.

- Upgrading Active Directory to 2008

CENTENNIAL SCHOOL DISTRICT
Operations Committee Meeting
December 1, 2009
Administration Building

LOCATION: Room 16   TIME: 7:00 p.m.

NAME (PLEASE PRINT)	SCHOOL/ LOCATION
Michael Hartie	WTHS
Sandy M Homel	Adm Bldg
FRAN WATKINS	Admin Bldg
V. Tasher	Admn Bldg.
Thomas Hezel	Board Member Alt. Comm.
ANDY POLLOCK	BOARD MEMBER
Thomas Reuboth	" "
Michael Monaghan	" "
Robert A. Shaffer	Southampton
PAUL ROKUSKIE	Willow Dale / Stackpole