

ADMINISTRATIVE REGULATION

APPROVED: January 10, 2017

REVISED:

CENTENNIAL SCHOOL DISTRICT

223-AR-0. USE OF MOTOR VEHICLES

Administrative regulations governing the use of motor vehicles by students on school District property are based on considerations for the safety of students and others, protection against damage to District property, and possible District liability.

Students are permitted to drive to school and park on District property as a matter of privilege, not of right. The District does not assume any responsibility for theft or damage to motor vehicles.

Student Parking Eligibility

To be eligible for a student-parking permit, a student shall submit a Student Driving/Parking Application signed by the student and his/her parent(s)/guardian(s) attesting to the validity of the information provided on the application. The cost of a permit for each registered vehicle shall be determined annually.

A student must possess a valid driver's license, vehicle registration, and proof of current insurance for the vehicle.

Students who must drive to school because of an emergency may park the vehicle in the student parking area; however, the student must obtain from the school a one-day emergency permit. The permit must be visible through the front windshield of the vehicle before 7:35 a.m.

General Driving And Parking Rules

A valid parking permit is required in order to park a vehicle on high school property during school hours and must be clearly visible.

Provisions of the Pennsylvania Motor Vehicle Code will apply to vehicles entering onto District property.

The speed limit on school property is 15 MPH.

Designated areas for student parking will be posted.

Students may not access any vehicle during the school day without the consent of an administrator.

Only those students with special approval of William Tennent High School and Middle Bucks Institute of Technology (MBIT) may drive to MBIT. Transporting passengers to and from MBIT is prohibited without special consent of an administrator. MBIT students with driving privileges may not stop anywhere between the schools during school hours.

Enforcement

Repeated violations of driving and parking regulations, or abuse of the driving and parking privilege, may result in withdrawal of the parking permit or other appropriate disciplinary action as determined by the principal.

The principal shall be responsible for setting the fines at the beginning of each year.

Anyone violating the general parking rules may be issued a driving and parking citation by authorized school personnel. A fine shall be assessed for each violation. Failure to pay citations may result in loss of privileges.

Assigned District staff will conduct routine patrols of student parking areas, including regulating driving and parking.

Interiors of student vehicles may be inspected in accordance with Board Policy 226 Searches and any applicable administrative regulations.

Administrators may request the assistance of law enforcement officials to ensure compliance with Board policy and school rules and regulations. Such action will be in accordance with state law and regulation and with the procedures set forth in the memorandum of understanding with local law enforcement officials.

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223-AR-1. STUDENT DRIVING/PARKING APPLICATION FORM

Student's Name and ID: _____ Grade: _____

Driver's License Number/Date Issue: _____

Insurance Company/Policy #: _____

Vehicle #1 – License Plate #: _____

Color/Make/Model of Car: _____

Vehicle #2 – License Plate #: _____

Color/Make/Model of Car: _____

*Proof of ownership- A copy of a valid owner's card and insurance must be included for each vehicle you are registering at time of application.

Applicant's statement: 1) The information on this application is true and accurate. 2) I have read and understood the driving and parking rules listed on page 2 of this application and I will comply with them. 3) I understand that my parking privilege could be revoked should I fail to pay a parking violation within three school days. I understand I will also face additional disciplinary action.

Signature of Applicant

Date

Parent/Guardian Statement: 1) I have reviewed my child's application for driving and parking on the property of WTHS, and the information provided is true and accurate. 2) I understand that by signing this application I am giving my child permission to drive to and from school.

Signature of Parent/Guardian

Date

OFFICE USE ONLY BELOW

Permit Number _____

Date _____

Information Received By _____

Payment/ Method of Payment _____

**William Tennent High School
Parking Procedures and Enforcement
(School Year)**

1. No student may park any motor vehicle on the property of William Tennent High School without the proper permit and must be visible at all times. Please have tag hanging from rear view mirror with number facing outwards.
2. Parking a motor vehicle on school property is a privilege. Any discipline referral, unsatisfied school obligation or repeated unexcused lateness may result in the loss of your parking privilege.
3. While driving on school property, all Pennsylvania motor vehicle laws must be obeyed. The speed limit is 15 mph. Violators are subject to a ticket and fine of \$5.00.
4. Should a student (who is registered and allowed to park) have to drive an unregistered vehicle to school, the student must register that vehicle in the Security Office located in the Main Office prior to the start of the school day.
5. Parking passes are nontransferable. These passes are only to be used by the student assigned to that pass. If a space goes unused for 5 days, your space may be re-issued. If a specific issue arises that would violate this rule, please contact security office.
6. Only MBIT students with special approval of both William Tennent and MBIT may drive to MBIT. Transporting passengers is not permitted.
7. Lost or stolen permits should be reported immediately to the security office. A fee for replacement will be prorated according to the date reported.
8. Violations of school driving and parking rules, which includes giving or selling permits to unauthorized students or abuse of the driving and parking privilege could result in withdrawal of that privilege by the school administration.
9. Refunds will NOT be provided if your parking permit was revoked.
10. Students in grades 9 or 10 will not be granted parking passes.
11. On-campus parking privileges are not guaranteed.

**Student Parking Registration Procedures
(School Year)**

1. Seniors may apply online via a google doc from June 13– June 16.
Applications will need to be signed and completed. Announcements will provide specific times and dates.
2. Juniors will be able to apply for parking passes during the first week of school. The website will provide actual dates and times.
3. A limited number of seasonal parking permits will be issued for students who participate in WTHS athletic teams, WT Marching Band and Plays. Permits for these are limited and will not be provided until all rosters are handed in per season. Permits for each season will be handed back at the end of each season.
4. Fee: Full time space - \$30.00; Seasonal space - \$10.00