

CENTENNIAL SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED: April 12, 2016

REVISED:

810-AR-1. STUDENT CONDUCT ON BUSES

Riding the bus is a privilege and not a right. Considering that a bus is an extension of the classroom, the District requires students to conduct themselves on school buses in accordance with the Code of Student Conduct established for student behavior in schools and on District property.

While the Law requires the District to provide student transportation, it does not relieve the parents/guardians of students from the responsibility of supervision until the time the student boards the bus in the morning and after the student leaves the bus at the end of the school day.

The school bus driver shall be responsible for the supervision of students while they are being transported. Students are responsible to adhere to his/her directions and instructions.

The Principal, not the bus driver, will determine and administer disciplinary action, alert staff in cases of a bus delay, an emergency or accident, and advise the Supervisor of Transportation of delayed arrivals.

Students will be informed annually regarding the authority of the bus driver and the rules for student conduct on buses.

To assist with the maintenance of discipline and to enhance security, school buses and school vehicles may be equipped with video recording equipment.

Rules for Student Conduct

In addition to the established Code of Student Conduct, the rules for student conduct on school buses require that students will:

1. Obey and cooperate with the bus driver.
2. Observe rules of good citizenship and respect private property while waiting for the bus at the designated stop.
3. Be on time at the designated bus stop and wait until the bus comes to a complete stop before attempting to enter.

4. Be courteous to fellow students and the bus driver.
5. Remain seated while the bus is in motion.
6. Talk in normal inside voices and not talk to or disturb the bus driver.
7. Keep head and hands inside the bus at all times.
8. Be responsible for any damage to the bus.
9. Cross in front of bus on departure after the bus has stopped completely and driver has signaled students.
10. Not litter the bus or throw anything out the windows.
11. Not engage in horseplay on or around the bus.
12. Not eat, drink, smoke or use profanity.
13. Not leave books, lunches or personal property on the bus.
14. Not bring sharp or blunt instruments not in a proper container on the bus.
15. Not put items in the aisle, including back packs, instruments, athletic gear, etc.

Discipline for Violations

The bus driver will maintain appropriate bus behavior, enforce safety rules and handle routine discipline issues.

When a student's misconduct persists, the bus driver will complete and submit to the Principal a Bus Conduct Incident Report. The Principal will review the report, interview the bus driver and/or student if necessary, determine disciplinary action, and complete the form. A copy of the form will be sent to the parent/guardian and the Supervisor of Transportation, and a copy will be retained and filed by the Principal. The Principal will inform the bus driver of the discipline.

Disciplinary action will follow a general rule of increasing severity of consequences, including, but not limited to:

1. Warning.
2. Assigned seating.
3. Detention.
4. Suspension of bus privileges.

A student who is a discipline problem on a school bus may have his/her riding privileges suspended by the Principal. In such cases, the parents/guardians are responsible for seeing that the student gets to school safely and on a regular basis.

Violations by Large Group of Students

The following procedure will be followed by the driver when a large number of students are violating student conduct rules:

1. The bus driver will proceed to or return to school with all the students who are on the bus at the time s/he makes the decision.
2. The bus driver will contact the Principal or designee and will remain on the bus until the Principal arrives.
3. The Principal or designee will review the situation, determine appropriate action and subsequent discipline, and inform the Supervisor of Transportation.
4. The Principal will notify the Superintendent regarding the incident.
5. The Superintendent may determine that conditions warrant the discontinuation of the bus route for a period of time sufficient to convey the message and importance of school bus safety.

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810-AR-2. TRANSPORTATION TO/FROM CHILDCARE PROVIDERS

Childcare Facilities

In accordance with Policy 810. Transportation, the School District will provide transportation to and from school for students whose residence falls outside of the walking zone. Transportation will be provided to/from the students' assigned bus stop.

In the 2016-2017 school year, the School District will transport students enrolled in a before/after school program at a childcare facility to/from the elementary school of the student's attendance zone. The childcare facility must be located within the student's attendance zone.

Effective beginning with the 2017-2018 school year, the School District will no longer provide transportation to and from a childcare facility at the District's expense. The District may contract with a childcare facility to provide transportation to and from that facility at a rate that covers the cost to the District.

The list of childcare facilities within elementary school zones are as follows:

Davis Elementary School

Children of America

345 Knowles Avenue
Southampton, PA 18966
(215) 240-6863

First Childrens' Academy

528 Street Road
Southampton, PA 18966
(215) 396-6600

Jolly Toddlers

275 2nd Street Pike
Southampton, PA 18966
(215) 355-3628

Jolly Tots

615 Belmont Avenue
Southampton, PA 18966
(215) 357-3961

School House Learning Center

131 2nd Street Pike
Southampton, PA 18966
(215) 322-7200

McDonald Elementary School

Children of America

880 Jacksonville Road, #105
Warminster, PA 18974
(215) 240-6835

Children of America

1187 York Road
Warminster, PA 18974
(215) 600-4295

Kiddie Academy

260 Veterans Way
Warminster, PA 18974
(215) 443-5988
(215) 443-5997

School House Learning Center

295 W. Street Road
Warminster, PA 18974
(215) 675-2334

Willow Dale Elementary School

Children of America

1187 York Road
Warminster, PA 18974
(215) 600-4295

Learning Experience* (able to provide transportation)

886 York Road
Warminster, PA 18974
(215) 957-4555
F: (215) 957-4599

School House Learning Center

295 W. Street Road
Warminster, PA 18974
(215) 675-2334

Private Childcare Providers

The School District will provide transportation to a private childcare provider who provides childcare services in his/her residence under the following conditions:

1. The private childcare provider resides in the same attendance zone as the student(s).
2. Transportation to a private childcare provider does not result in the establishment of a bus stop or bus route.
3. The parent/guardian submits a request for transportation to and from a private childcare provider by August 1 for the following school year.

810-AR-3 CHILDCARE ARRANGEMENTS REQUEST FORM



CENTENNIAL SCHOOL DISTRICT
433 Centennial Road, Warminster, PA 18974-5448
(215) 441-6000

School Year: _____
Principal's Approval _____
Date _____

CHILDCARE ARRANGEMENTS REQUEST FORM

Student's Name: _____ Birth Date: _____ Grade: _____
Last First Middle

Student's Home School: Davis Elementary McDonald Elementary Willow Dale Elementary

Parent/Guardian Information:

Name: _____

Name: _____

Address: _____
Number Street

Address: _____
Number Street

Town State Zip Code

Town State Zip Code

Home Phone #: _____

Home Phone #: _____

Work Phone #: _____

Work Phone #: _____

Mobile Phone #: _____

Mobile Phone #: _____

E-mail Address: _____

E-mail Address: _____

In order to honor a request, transportation for childcare arrangements must be on a fixed schedule that is consistent from week-to-week.

Before-School Care

Monday Tuesday Wednesday Thursday Friday

Child Care Provider _____

Child Care Address _____

Child Care Phone # _____

After-School Care

Monday Tuesday Wednesday Thursday Friday

Child Care Provider _____

Child Care Address _____

Child Care Phone # _____

PLEASE NOTE: THIS FORM IS VALID FOR THE CURRENT SCHOOL YEAR ONLY.

1. Submit this form to the building principal.
2. The building principal will forward it to the Transportation Department.
3. The Transportation Department will notify the parent(s)/guardian(s) and principal of acceptance or rejection.

Transportation Department Only

Before-School Care

After-School Care

Approved
 Denied

Approved
 Denied

Bus # _____

Bus # _____